1. Incident is reported and a disciplinary case is opened.

2. Person Responding attends a Preliminary Interview with staff, where they are given the option of the RJARP, if eligible.

3. If the RJARP is chosen, RJ Facilitators have separate pre-circle conference meetings with Person Responding, Person Affected by Harm, and other parties like Support People or Community Representatives.

4. Circle conference occurs with all parties.

5. Resolution plan is created during the circle conference.

6. Person Responding completes the resolution plan and case is voided.

*If at any point either party no longer wishes to continue with the RJARP, the situation will be referred back to the formal conduct process.